

Director of EUROPEUM Institute for European Policy

EUROPEUM Institute for European Policy is an independent, non-profit and non-political think-tank based in the Czech Republic and Brussels. EUROPEUM is focused mainly on European issues, including analysis of Czech European politics and topics such as EU institutions, EU foreign policy, defence and security, green transformation, EU enlargement, and others. EUROPEUM also conducts original research, organises events for the public and experts, carries out advocacy activities and implements international projects.

We are currently looking for a Director to strengthen the leadership and activities of our organisation. As part of our international team, the main tasks will be to fulfill the Institute's mission and vision, co-create and implement strategies, and seek new opportunities. The Director is furthermore expected to engage in project management in high-level projects; to be involved in independent research; spearhead the institute's advocacy efforts, and representing EUROPEUM in media and in partnerships with the institute's stakeholders. Together with the Executive Director and Head of Research, the Director will also actively manage the day-to-day activities of the institute.

What we expect:

- Motivation, vision and ability to work in a dynamic international team and environment
- Strong management skills and experience working and leading a team
- Knowledge of the environment and organisation of activities in the field of international relations at Czech and European level together with a relevant network of contacts
- Orientation in EUROPEUM's areas of focus and own expertise
- Experience in international project management and fundraising
- English and Czech/Slovak at a very high level

What we offer:

- Opportunity to participate in the leadership and future direction of a prestigious international think-tank, in existence for over 20 years
- A very varied and meaningful workload
- A great, functioning and motivated international team
- Involvement in international projects, the opportunity to carry out your own activities and research
- Adequate salary
- Offices in the Old Town Square
- Flexible working environment reflecting your needs
- And other benefits such as home office, Multisport card, or pet-friendly office

If you are interested in this opportunity, please send your CV with a cover letter to **mvokalek@europeum.org**. Interviews with selected candidates will be conducted on an ongoing basis.